

# Chesterfield Historical Society of Virginia

established 1981

[www.chesterfieldhistory.com](http://www.chesterfieldhistory.com)

10111 Iron Bridge Road, Chesterfield, VA. 23832, phone: 804-796-7121, fax: 804-777-9643



**We NEED you - volunteer on one of our many committees today!**

<p><b>African American History:</b> Research all aspects of African American history in Chesterfield County. Compile oral histories on elderly residents.</p>	<p><b>Genealogy:</b> Foster interest in genealogy through workshops and projects. Handle research requests. Proof and abstract census data.</p>
<p><b>Fund Raising:</b> Develop and implement fund raising strategies to support the mission of the Society. Research and write grant applications.</p>	<p><b>Site Docent/ Tour Guide:</b> Staff Magnolia Grange and the Museum and provide tours.</p>
<p><b>Cemetery:</b> Locate and document family, church, and community cemeteries. Research and document existing and historic cemeteries. Provide speakers for community group meetings. Participate in County Planning projects with data on cemeteries located in new developments.</p>	<p><b>Library:</b> Assists patrons with research. Accession books, manuscripts, pictures, maps and periodicals into library collection. Restore scrap books. Research and maintain family histories, vertical files and picture files. Update Veterans database. Create indices.</p>
<p><b>Collections:</b> Maintain preserve and enhance display of historic artifacts collection. Develop annual exhibit calendar. Promote educational aspect of historic sites on collections. Accession appropriate artifacts.</p>	<p><b>Membership:</b> Encourages new membership, maintains members database and mails dues and correspondences.</p>
<p><b>Events and Programs:</b> Plans and coordinates annual events calendar, including quarterly meetings, lecture series and fundraisers. Coordinates advertising, marketing and publicity support. Recruits speakers</p>	<p><b>Military History:</b> Research military history and sites. Develop educational and tourist literature on military history. Reserve and maintain integrity of Civil War sites in the county.</p>

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone No. \_\_\_\_\_

Employer /Occupation \_\_\_\_\_

**You are welcome to drop off your application, fax it or email it [ksadlerchsv@gmail.com](mailto:ksadlerchsv@gmail.com)**

- |                            |                         |                         |
|----------------------------|-------------------------|-------------------------|
| — Advertising              | — Gardening             | — Military History      |
| — African American History | — Genealogical Research | — Museum Tours          |
| — Data Entry               | — Grant writing         | — Artifact Collections  |
| — Database Development     | — Graphic Designer      | — Procedures Writing    |
| — Event Planner/Worker     | — Legal Advice          | — Researcher            |
| — Fundraising              | — Librarian             | — Technology Internet   |
|                            | — Member Recruitment    | — Volunteer Recruitment |